

Faculty Self-Evaluation/Classroom Observation Form

Instructor:

Course:

___ Self Evaluation

___ Classroom Observation

Date and Time:

Review Section	Description/Comments
<p>Subject Matter Content</p> <ul style="list-style-type: none"> Shows good command and knowledge of subject matter; demonstrates breadth and depth of mastery; course content is of appropriate rigor for a college-level course 	
<p>Organization</p> <ul style="list-style-type: none"> Organizes subject matter; evidences preparation; is thorough; states clear objectives; emphasizes and summarizes main points; meets class at scheduled time; regularly monitors online course Syllabus, rubrics and course calendar are provided to students in timely manner; they are easy to follow and to understand; they measure what they are intended to measure 	
<p>Rapport</p> <ul style="list-style-type: none"> Holds interest of students; is respectful, fair, and impartial; provides feedback; encourages participation; interest with students; shows enthusiasm 	
<p>Teaching Methods</p> <ul style="list-style-type: none"> Uses relevant teaching methods, aids, materials, techniques, and technology; includes variety, balance, imagination, group involvement; uses examples that are simple, clear, precise, and appropriate; stays focused on and meets stated objectives 	
<p>Presentation</p> <ul style="list-style-type: none"> Establishes online course or classroom environment conducive to learning; maintains eye contact; uses a clear voice, strong projection, proper enunciation 	
<p>Management</p> <ul style="list-style-type: none"> Uses time wisely; attends to course interaction; demonstrates leadership ability; maintains discipline and control; maintains effective e-platform management 	

Sensitivity <ul style="list-style-type: none"> Exhibits sensitivity to students' personal culture, gender differences and disabilities, responds appropriately in a non-threatening, proactive learning environment 	
Assistance to Students <ul style="list-style-type: none"> Assists students with academic problems; guidance in effective use of research and information resources 	
Personal <ul style="list-style-type: none"> Evidences self-confidence; maintains professional comportment and appearance 	
Physical Aspects of Classroom <ul style="list-style-type: none"> Number of students in attendance; layout of the room; distractions, if any; observations of how physical aspects affect content delivery 	

The following aspects of the evaluation include observations from outside of the classroom and review of syllabus.

Strengths observed:

Suggestions for improvement:

Overall impression of teaching effectiveness:

Signing this document indicates that this information was reviewed.

Signature/Title of Instructor

Date

Signature/Title of Observer (when applicable)

Date