



## **Charter and By-Laws of the Red Lake Nation College Student Government**

### **PREAMBLE**

We the Red Lake Nation College Student Government, representing the student body in order to form a networking union, establish this charter, to insure the right of self-determination, provide educational debate, support the mission statement of the Red Lake Nation College, and secure the majority vote for amendment to students and our posterity, decree tribal sovereignty guaranteed by treaties, and constitutional rights granted, establish this constitution for the Red Lake Nation College (RLNC).

### **Article I**

#### **NAME OF ORGANIZATION**

The name of this organization shall be the Red Lake Nation College Student Government (RLNCSG), affiliated by all institutional members.

### **Article II**

#### **ORGANIZATIONAL SANCTION**

The Student Government under the Red Lake Nation College shall hereby be established under the sanction, fairness and leadership of the Board of Regents, the Student Government, a governing body whose goal and function is to give all students an active voice within the Red Lake Nation College and supported by the mission statement ideals, objective, and goals of the said Student Government.

### **Article III**

#### **PURPOSE OF THE ORGANIZATION**

#### **SECTION I**

The purpose of the Student Government will be to promote and cooperate with the Red Lake Nation College in recognizing and employing an organization structure of student resources through networking with all students of the Red Lake Nation College and with fellow institutions of the Red Lake Nation College.

#### **SECTION II**

The purpose of Student Government will be to support the Red Lake Nation College Mission, Vision and Values in the establishment of tribally owned, higher educational institution.

### **SECTION III**

The purpose of the Student Government will be to advocate for and promote student activities among students of the Red Lake Nation College. This will be the function of the student council to insure total participation and involvement of students in the formalization and implementation of said activities by being recognized as the body that will be charged with such responsibilities.

### **SECTION IV**

The purpose of the Student Government will be to accommodate the views, research and implementation of resources and functions addressing topics to include but not limited to: leadership abilities, motivation, recruiting of volunteers, total quality management, fund raising, and marketing.

### **ARTICLE IV**

#### **STUDENT GOVERNMENT OFFICERS AND REPRESENTATIVES**

##### **SECTION I**

##### **Composition of the Student Government**

The Student Government will be composed of elected offices of: President, Vice-President, Secretary, Treasurer and four Student Representatives from the Student Body in good standing with the Red Lake Nation College. The Student Government Vice-President, Secretary, Treasurer and the four Representatives will be allowed one vote. The President can cast a vote in absence of a quorum.

##### **SECTION II**

##### **Eligibility for Student Government**

A student serving on the Student Government will be selected by the Red Lake Nation College student members through whatever process deemed appropriate by the Red Lake Nation College. Students must meet the following criteria to be eligible to officially serve on the Student Government:

- A. President, Vice President, Secretary, Treasurer and Representative candidates must be full-time students enrolled in RLNC with a cumulative GPA of 2.5. Incoming new students with a High School cumulative GPA of 3.00 is deemed eligible to be a candidate. Incoming new students with a GED must have a score of 500 on each of their test scores. A transfer student must have cumulative GPA of 2.5.
- B. Candidates are to be selected by a plural vote of the student body.
- C. Must have a written verification by the Registrar or other authorized official of the college certifying that the Student Government nominee meets the aforementioned criteria for eligibility for Student Government service.

##### **SECTION III**

##### **Responsibilities of the Student Government**

In line with the organizational goals, purposes, and aspirations of the Red Lake Nation College, the Student Government is hereby empowered to assume the following responsibilities:

- A. To engage in and/or coordinate activities necessary for the purpose of advocating and supporting endeavors by the student members or by the Red Lake Nation College, provided that such endeavors focus on promoting quality in American Indian Higher Education.

- B. To conduct regular and special business meetings of the Student Government as may be deemed necessary to fulfill the purpose and responsibilities of the organization.
- C. To inform all constituents of the Student Government, including all students and Red Lake Nation College member-institution and their respective student governing body, of all pertinent business actions and organizational activities engaged or to be engaged by the Student Government.
- D. To identify and authorize members of the Student Government to be in attendance, when time and resources permit, at all organizational functions and Red Lake Nation College meetings of the Student Government.
- E. To secure fiscal resources necessary for the operation of the Student Government, its student members and related organizational activities, provided that such fundraising endeavors by the Student Government are coordinated with and approved by the Red Lake Nation College.
- F. To maintain current and accurate business-related documents, including official transcripts of meetings, organizational correspondence, and financial records, as may be required by federal law and/or adopted policies and procedures of the Red Lake Nation College and Student Government.
- G. To conduct all organizational business actions and activities of the Student Government with a positive and professional attitude, and in a manner consistent with the cultural philosophies and values of the Native American people.

#### **SECTION IV**

##### **General Organizational Procedures**

- A. **Scheduled Meetings:** A scheduled meeting of the Student Government will be held upon notice with the Red Lake Nation College. In the absence of the scheduled meeting, the Student Government will determine the time, date(s), and location for the next scheduled meeting.
- B. **Meetings:** There will be other meetings held in which members, organizations, and clubs of the Student Government will be requested to attend as representatives or as any committee work demands.
- C. **Notice of Meeting:** The President of the Student Government will, by e-mail, phone text and/or phone call, notify Student Government members about regular organizational meeting and activities at least five (5) days prior to the date of said meeting or activity. Such notification may be facilitated through the Secretary of Red Lake Nation College Student Government. The President of the Student Government will, by e-mail, phone text and/or phone call, notify immediately Student Government members. The President of the Student Government will post flyers notifying the Red Lake Nation College student body of the regular Student Government meetings.
- D. **Quorum:** A majority of four of the members of the Student Government officially authorized and present at a duly convened meeting shall be necessary and sufficient to constitute a quorum for the transaction of business at any meeting of the Student Government. It shall be established that Robert's Rules of Order will serve as the official guidelines for conducting Student Government meetings and related business.
- E. **Proxy Vote:** Proxy voting will not be allowed for official meetings or business activities of the Student Government.

- F. **Action by Majority Vote:** Except as otherwise expressly required by law or these bylaws, the act of a majority of the members of the Student Government, present at a duly convened meeting where a quorum has been established, shall be the official act of the Student Government. SECTION VI Membership of Student Government Membership in this organization shall be to any student at Red Lake Nation College. Election voting privileges shall be granted to all students. This organization shall not discriminate against any handicaps, creed, or color.

### **SECTION VII**

#### **Terms of Officers**

The term of each individual elected Officer/Representative position shall be one year.

### **SECTION VIII**

#### **Resignation, Vacancies, and Removal**

- A. **Resignation:** Any Officer/Representative of the Student Government may resign at any time by providing written notification to the President or to the Vice-President of the Student Government. Such resignation becomes effective immediately upon its receipt to the President or to the Vice-President. Unless otherwise specified therein, the formal acceptance of such resignation notice by the Red Lake Nation College shall not be necessary to make it effective.
- B. **Vacancies of Student Government Officers/Representative:** Any two consecutive unexcused absences of a Student Government Officer/Representative will result in immediate removal from the Student Government of the Red Lake Nation College. A vacancy in any Student Government Officer/Representative position shall be filled for the unexpired portion of the term by official action of the Student Government Officers and/or those present.
- C. **Removal from Office:** If an Officer/Representative falls below specified grade point average, a certified letter of dismissal will be sent by Student Services. If the Officer/Representative neglects his/her duties or has two consecutive unexcused absences per semester, a notification of dismissal shall be sent to the individual from Student Government.

### **SECTION IX**

#### **Duties of the Officers**

- A. **President:** The President shall preside at all meetings and functions of the Student Government of the Red Lake Nation College. The President shall be responsible for all formal notifications of meetings and organizational activities. The President shall also be responsible for all organizational correspondence, records, and other documentation related to the official business of the Student Senate and the Red Lake Nation College. The President shall oversee and be required to sign all financial documentation along with the Treasurer. The President may exercise the right to delegate authorities or assign task responsibilities as may be deemed necessary and appropriate. The President shall perform additional duties or functions as may from time to time by as the official liaison between the respective member institution of the Red Lake Nation College and the Student Government.
- B. **Vice President:** The Vice President shall assume responsibilities and duties of the President when the President is not officially presiding at all meeting and functions of the Student Government. The Vice President shall succeed to the office of the President of the Student Government.
- C. **Secretary:** The Secretary shall act and be empowered as official recorder. The Secretary shall maintain official transcripts of minutes in the proper book acquired for that purpose. All as such

transcripts of official Student Government meeting shall be certified in writing by the Secretary. The Secretary shall be responsible for the maintenance, filing, and storage of any and all transcripts, reports, statements, and other related business documentation as may be required by law or by adopted policies and procedures of the Red Lake Nation College Student Government. In general, the Secretary shall perform all duties and functions related to the Office of the Student Government, and will perform other duties as from time to time may be assigned by the Student Government of the Red Lake Nation College. In absence of the Secretary the Vice-President shall act and be empowered as official recorder.

- D. **Treasurer:** The Treasurer shall have overall responsibility to oversee the execution of any and all financial transactions conducted on behalf of the Student Government. The Treasurer shall be responsible for reviewing, ascertaining, and following any requirement guidelines or regulations related to the expenditures of any and all money controlled and also approved by the Student Council. In absence of the Treasurer, the President oversees the Treasurer's responsibilities.

## **Article V**

### **COMMITTEES, CLUBS, AND CHARTERS OF THE ORGANIZATION**

#### **Section I**

##### **Types of Committees, Clubs, and Charters**

- A. **Student Government Committee:** A planning committee of the Student Government may be established by the Student Government members to be jointly responsible for the development of any student oriented activities to be conducted at the quorum Student Government meeting. This committee will also be responsible for the joint development and promotion of intercollegiate student and activities that may be held during the academic school year.
- B. **Other Committee:** Any other committee may be established by the official action of the Student Government for the purpose of developing, planning, and/or implementing specific activities of the Red Lake Nation College.
- C. **Clubs and Charters:** All clubs and charters shall be recognized by majority vote of the Student Government quorum of the next meeting for establishment and recognition by the Red Lake Nation College.

#### **Section II**

##### **Committee, Clubs, and Charter Responsibilities**

Each committee, club, and charter established by the Student Government of Red Lake Nation College shall keep regular minutes of any committee, club, and charter meetings. Such minutes will be documented and maintained in report form as determined by the Red Lake Nation Student Government. All committee, club, and charter reports will be forwarded, upon request, to the Red Lake Nation College

## **Article VI**

### **POLICIES**

The Student Government shall establish organizational policies to govern its action and to have sanctioned activities for the student members, provided that such policies have been approved by the Red Lake Nation College.

**Article VII**  
**AMENDMENTS**

The Bylaws contained herein may be amended by the simple majority vote of the Student Government of the Red Lake Nation College, provided that any proposed amendments are presented for review to the Red Lake Nation College prior to official action by the Board of Regents. Any and all amendments must have the approval of the Student Government of Red Lake Nation College and the Board of Regents to be officially ratified.

**Article VIII**  
**Fundraising**

The organization may raise funds for its purpose by a legal means authorized by the Red Lake Nation College and the Student Government membership.

*Adopted and Revised 10/06/2017*

*(From AIHEC Constitution)*